Payment of Gratuity (Central) Rules

Form - C

[See Sub Rule (3) of Rule 3]

Notice of Closure

Take notice that it is intended to close down the establishment with effect from

The other details are furnished below :

1. Name & Address of Establishment

2. Name & Address of the Head Office, if any

3. Name & Designation of the Employer

4. Number of Persons in Employment

5. Number of Employees entitled to Gratuity

6. Amount of Gratuity involved

Place

Date

Signature of the Employer with Name & Designation

To

The Controlling Authority