

C.	Payment may please be made in Cash / Open or Crossed Bank Cheque.									
D.	As the amount of gratuity payable is less than ₹ One Thousand, I shall request you to arrange for payment of the sum due to me by Postal Money Order at the address mentioned above after deducting Postal Money Order commission there from.									
				Your Faithfully						
	Place									
	Date			Signature / Thumb impression of the Applicant Employee						
	Note : Strike out Words / Paragrph not applicable.									